



Organization Background

Greater Lafayette Commerce serves as a nexus in the Greater Lafayette economy. A nonprofit economic development and chamber of commerce organization serving Tippecanoe County, Indiana, Greater Lafayette Commerce is membership-based and supported by local industries, businesses, governments, and individuals. Its mission, carried out by various councils, is to advance economic and community prosperity and a superior quality of life.

Work Culture

As the leading local organization for community initiatives, growth, and economic development, Greater Lafayette Commerce is a hub of high-profile activities in multiple areas. The staff works under the direction of the president and chief executive officer and with numerous community volunteers. Team members work collaboratively for the good of all, often assisting in areas beyond traditional job responsibilities, with many opportunities for personal and professional growth. The work environment is dynamic, forward-thinking, fast-paced, and goal-oriented.

Personal Summary

Greater Lafayette Commerce is seeking candidates for a Market Manager for the Lafayette Farmer's Market. This position is a part-time position, and most responsibilities fall between the following dates/times:

Lafayette Farmer's Market:

Saturday Markets – May 2, 2026 – October 31, 2026, 6:00AM – 2:00PM

Holiday Markets – November 21, 2026 and December 5, 2026, 8:00AM – 3:00 PM

The Market Manager performs all related duties to maintain and operate an efficient Market in the best interest of Greater Lafayette Commerce (GLC), City of Lafayette, all vendors, and the general public. The Market Manager is expected to be experienced and act in a professional, friendly manner always as well as responsive to the needs of the Vendors and community the Market serves.

Essential Functions:

- Enforces days and hours of operation as determined by GLC.
- Prepares Market site (ensure barricades are in place; post signage; arrange for parked vehicles to be towed; remove trash from site and return the Market site to its original condition upon closing.)
- Directs the arrangement of all vending spaces and vehicles in the Market premises.
- Enforce space assignments as indicated on the Market map each week.
- Maintains daily attendance records
- Maintains SNAP Info Booth
- Handles complaints and disputes with the ability to make quick, accurate decisions and stand by them on Market day.
- Keeps vendors aware of Market policies, activities and promotions, serves as liaison between the Market and other businesses and organizations.

- Serves as quality control person for the market
- Meets with GLC staff regularly to provide Market updates.
- Performs other duties as assigned.

Knowledge, Skills and Abilities

- Excellent people skills (friendly, outgoing, tactful, strong communication skills)
- Diplomatic conflict resolution
- Reliable and punctual
- Highly organized
- Ability to work independently
- Physical ability to perform tasks listed above (regularly lift 50 pounds, unload/load equipment
- Ability to work on Saturdays
- Someone who wants to see the Market thrive, by trying new initiatives to grow the number of vendors, sales and market awareness.
- Ability to pass background check and drug screen.

Please submit a resume (cover letter optional) to bmatthews@greaterlafayettecommerce.com

Greater Lafayette Commerce is an Equal Opportunity Employer

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